

**MYRTLE TRACE HOMEOWNERS ASSOCIATION
CONWAY, SOUTH CAROLINA**

BOARD OF DIRECTOR'S MEETING – December 18, 2013

CALL TO ORDER: The meeting was called to order by Board President Dave Atkins at 9:00 a.m.

ATTENDANCE:

Board Members present were Dave Atkins, Judy Beam, Bobbie Sands, Ellen Elliott and Les Gerhart. Committee Members present were Terri Macker – Activities Committee, Pat Hosford – ARC, Ted Ackley – Communications Committee, and Nancy Southard – Property Committee. Also present were Gary Cooper, Peggy Carter, Lynda Smith, Charlene Rose, John Beam, Bill Fox, Dan Seeds and Lee Besemer.

The Board honored the memory of the following:

Kent Hostetler – October 16, 2013

The Board welcomed the following new owners:

James and Peggy Webb – 226 Candlewood Drive

The Board welcomed the following new renters:

Walter and Connie Doyle – 124 Berry Tree Lane

Ellen Elliott moved and Bobbie Sands seconded that the minutes of the November 20, 2013, meeting be approved as submitted. All were in favor and the motion passed unanimously.

ACTIVITIES COMMITTEE – The report of the Activities Committee was accepted. Terri Macker reported only one shortcoming and that was the accidental breaking of the punch bowl.

ARCHITECTURAL REVIEW COMMITTEE - The written report of the Architectural Review Committee was accepted.

PROPERTY COMMITTEE – The written report of the Property Committee was accepted. **Ellen Elliott moved and Bobbie Sands seconded that Option B be accepted for placement of “no trespassing” signs. All were in favor and the motion passed unanimously.** Nancy distributed a list of trees removed from common property in 2013 and noted they are working on inside temperatures for the clubhouse. Nancy also reported that a beaver chewed off a tree and it fell in Hummingbird Lake. Hardee's men will retrieve.

COMMUNICATIONS COMMITTEE – Ted Ackley was a late arrival but asked the President to report that a back-up copy of the Myrtle Trace Directory data base has been placed on a flash drive.

BOARD OF DIRECTORS BUSINESS ITEMS

TREASURER'S REPORT

Bobbie Sands moved and Judy Beam seconded that the Treasurer's Report as submitted be accepted as and filed for audit. All were in favor and the motion passed unanimously.

Ellen Elliott moved and Judy Beam seconded that the proposed new format for monthly financial reports be accepted and begin on January 1, 2014 with the new fiscal year. All were in favor and the motion passed unanimously.

UNFINISHED BUSINESS

1. Refurbishing Committee: Bill Fox reported that prices and delivery dates have been confirmed. Tag sale for current furnishings has been set for 2/25.
2. Lake Banks: Lake Bunting pump has been turned off in order for the water to recede. A letter will be sent to residents whose property borders the lake informing them of retaining wall construction.
3. Repair to Golf Cart Path: Still waiting.
4. Pool/Cabana Improvement Plan: Nancy Southard passed out pool usage information, pool water usage information, and pool water/electric/chemical costs to all Board members. Board members thanked her and the committee for a job well done.
5. Pool/Cabana Improvement Plan: Committee continues to meet.
6. Nominating Committee: Five nominees will be announced in News & Views: Ray Binis, Cecile Britt, Joe Jaworski, Mary Johnsen, and Pat Paxson.

NEW BUSINESS

1. Approval of HOA Consultant Contracts: **Ellen Elliott moved and Judy Beam seconded that contracts for the following HOA consultant positions be approved and signed by the President and Secretary: Contract Administrator, Recording Secretary, Corresponding Secretary, Accounts Payable, Accounts Receivable and News and Views Printer. All were in favor and the motion passed unanimously.**
2. Annual Meeting Committee Reports: Committee Reports are due to the Recording Secretary at least one week in advance of the February 8 meeting.
3. Audit Engagement Letter: **Ellen Elliott moved and Bobbie Sands seconded that the Board President be authorized to sign a letter of engagement with David Smith Associates, LLC to conduct the annual audit and prepare federal and state tax returns. All were in favor and the motion passed unanimously.** The Board agreed that in 2014 they would solicit proposals for audit services.

Les Gerhart moved and Judy Beam seconded that the meeting be adjourned at 10:15 a.m. All were in favor and the motion passed unanimously.

Respectfully submitted,

Lee Besemer
Recording Secretary