

## Myrtle Trace Home Owners Association Conway, South Carolina

Board of Director's Meeting - June 18, 2014

**CALL TO ORDER:** The meeting was called to order by Board President Ellen Elliott at 9:00 a.m.

### **ATTENDANCE:**

Board Members present were Ellen Elliott, Bobbie Sands, Les Gerhart, Ray Binis and Mary Johnsen. Committee Members present were: Pat Paxson - Activities Committee, Pat Hosford - ARC, Nancy Southard - Property Committee and Ted Ackley - Communications Committee. Also present were Dan Seeds, Barbara Artz, Charlene Rose, Bud Eisenhardt, James Luneke and Terry Eisenhardt, Corresponding Secretary.

President Ellen Elliott noted the passing of three residents:

- Nancy B. (Nanny) Harris, May 19
- Robert Barber, May 28
- Jack Mehl, June 12

The Board welcomed new residents:

- Timothy and Marcie Walker – 118 Boxwood
- Dianne McDonough – 199 Glenwood

Ellen asked for a motion to approve the May 21 meeting minutes. Bobbie Sands moved and Mary Johnsen seconded. All were in favor and the motion passed unanimously.

**ACTIVITIES COMMITTEE** - Pat Paxson The written report of the Activities Committee was accepted. The Memorial Day Luau and Pizza Party were both successful and well attended. The next event is the picnic on July 4 but the Labor Day Picnic has been cancelled. Everything is going well and all is financed.

**ARCHITECTURAL REVIEW COMMITTEE** - Pat Hosford The written report for two May meetings and one June meeting was accepted.

**PROPERTY COMMITTEE** - Nancy Southard There has been a question about removing the berm on Dogwood Circle. One row of blocks was removed from the berm but it was decided to sod, leave the vegetation and leave the berm in place. The Board supported this recommendation.

The cleanup of the lakes is behind schedule due to the ice storm, rain and heat. In addition, sod needed to be purchased and laid as well as edging of the lakes and regular community maintenance before the lake work began. Residents with any concerns regarding maintenance should notify their Phase Rep, Nancy or Ellen Elliott and not question Al Hardee and his crew.

**COMMUNICATIONS** - Ted Ackley The written report of the Communications Committee was accepted.

**TREASURER'S REPORT** - Les Gerhart reported that all is good news. We have overcome the expenses of the ice storm and clubhouse refurbishing and face the second half of the year in good financial shape. Ray Binis moved and Bobbie Sands seconded to accept the Treasurer's report and file for audit. All were in favor.

### **UNFINISHED BUSINESS**

1. Lydia Baraga, Property Committee and Cecile Britt Activities Committee led the committee to revised the check list guidelines for clubhouse clean up to reflect new materials that currently exist due to the refurbishing. It was reviewed and accepted by the Property Committee. It will be posted in the Clubhouse, and on the website, given to all Committee Chairs as well as any groups using the Clubhouse. Mary Johnsen moved and Ray Binis seconded the motion to accept the Committee's revised recommendations for checklist clean up. All were in favor.

2. Contract Policy - The new policy is more specific and has more continuity in contracts. The major changes come in the process and identifying what contracts will include such as payment schedule and warranty requirements. Ray Binis moved and Bobbie Sands seconded to accept the new Contract Policy. All were in favor.

### **NEW BUSINESS**

1. Lake Banks - Al Hardee has been waiting for water levels to drop and time to schedule building a retaining wall for Bunting Lake. Sandpiper Lake will be the next lake to consider for a retaining wall when assessing the budgeting for 2015.

2. Bid for solicitation for audit and tax preparation. Dan Seeds has prepared a letter that will be sent to local CPAs. The HOA attorney will also be asked for possible names. All companies are welcome to submit a bid. Responses are needed by August 1. We will file with the IRS to change to cash basis accounting effective January 1, 2015.

3. Lowering of flag on Memorial Day - Ellen Elliott researched the federal guidelines for the flag on Memorial Day and found that the flag should be at half staff until noon and then raised. Ellen asked for a motion to modify our policy for lowering and then raising the flag at noon on Memorial day. Mary Johnsen moved and Bobbie Sands seconded. All were in favor.

4. Election Day Signs - On Election Day signs posted on Pear Tree Circle are in violation of our covenant regarding signs. After a brief discussion the Board found no interest in changing our covenant to allow signs of any type on any day on Myrtle Trace property.

5. Printing of Directory - A modification of the printers contract is needed. The contract does not reflect payment for the Directory but the contractor has been compensated for both the News and Views and Directory. This just formalizes the wording in the contract. Ellen asked for a motion to amend the printing contract to include the Directory. Bobbie Sands moved and Mary Johnsen seconded the motion. All were in favor.

### **CORRESPONDENCE**

- Thank you from Judy Riemenschneider for \$50 donation to Bach Institute of Baldwin-Wallace Center in memory of Tom Riemenschneider

- Thank you from American Heart Association for \$50 donation in memory of Glenn Goode
- Thank you from Barbara Goode for \$50 donation in memory of Glenn Goode
- Thank you from Canine Angels for \$50 donation in memory of Nancy Harris
- Better Business Bureau regarding complaint filed against Blanton Construction

### **BOARD BRIEFS**

Revised check list for cleanup will be posted in the clubhouse.

Proper way to get a message to Al Hardee

Financial condition for first half of the year.

Mary Johnsen moved and Ray Binis seconded that the meeting be adjourned at 9:45a.m. All were in favor and the motion passed unanimously.

Respectfully submitted,

Terry Eisenhardt, Corresponding Secretary