

**MYRTLE TRACE HOMEOWNERS ASSOCIATION**  
**CONWAY, SOUTH CAROLINA**

**BOARD OF DIRECTORS MEETING – January 21, 2015**

**CALL TO ORDER:** The meeting was called to order by Board President, Ellen Elliott, at 9:00 a.m.

**ATTENDANCE:** Board Members: Ellen Elliott, Bobbie Sands, and Les Gerhart.

Committee Members: Pat Paxon – Activities Committee, Pat Hosford – Architectural Review Committee, Ted Ackley – Communications Committee, Nancy Southard – Property Committee.

Special Guests: 2015 Board candidates, Gary Cooper and Pat Searles. Past President representative, Sally Krause. Also present were Dan Seeds, Barb Artz, Jim Luneke, Paul Sallas and Terry Eisenhardt filling in to record minutes.

**NOTE OF PASSING RESIDENTS:**

The Board honored the memory of the following deceased residents:

Lynn Cannon – December 22

Bob Ried – January 3

George Sheehan – January 9

Ellen also noted the passing of Lee Besemer, long time recording secretary for the Board. This will be officially recognized at the February Board meeting.

**NOTE OF NEW TENANTS:**

The Board welcomed the following new tenants:

David and Deborah Janosek – 105 Linden Circle

**APPROVAL OF MINUTES:**

**Les Gerhart moved and Bobbie Sands seconded that the minutes of the December 17, 2014 meeting be approved. All were in favor and the motion passed unanimously.**

**COMMITTEE REPORTS:**

**ACTIVITIES COMMITTEE** - The written report of the Activities Committee was accepted. The date of the Get Acquainted Social was changed to August 30<sup>th</sup>.

**ARCHITECTURAL REVIEW COMMITTEE** - The written report of the Architectural Review Committee was accepted. Pat reviewed the Tree Removal Report for 2014.

**PROPERTY COMMITTEE** - The written report of the Property Committee was accepted. The Committee recommended to the Board that an area for a basketball hoop, approximately 19 feet by 26 feet be built

in the space beyond the bocce score post.

**Bobbie Sands moved and Les Gerhart seconded the approval of this recommendation at a cost not to exceed \$1,350. All were in favor and the motion passed unanimously.**

**COMMUNICATIONS COMMITTEE** - The written report of the Communications Committee was accepted.

**BOARD OF DIRECTOR'S BUSINESS ITEMS:**

**TREASURER'S REPORT** - Les presented the year-end financial report.

**Bobbie Sands moved and Les Gerhart seconded that the Treasurer's Report be accepted as submitted and filed for audit. All were in favor and the motion passed unanimously.**

**BUSINESS:**

Record's Management – The Board has been working on sorting, organizing and disposing of duplicate or out-of-date records per the records management policy. This needs to be a continuous procedure so records are kept in order according to the policy. One Director-at-Large will be designated as responsible for records management each year. Mary Johnsen has volunteered to do this for this year.

A reminder to Committee Chairs that annual meeting committee reports are due to the recording secretary January 26.

Several months ago the Board selected new firms for both tax preparation and audit. Letters of engagement to be signed by the board president have been received from each firm.

**Bobbie Sands moved to approve the president signing the letters for engagement of the two new firms and Les Gerhart seconded the motion. All were in favor and the motion passed unanimously.**

Pat Hosford gave a lake bank update. Al Hardee and his crew are in the middle of doing the third lake bank stabilization. It is at Sandpiper Lake in Phase 8 behind Candlewood Drive. An article will be done for the News and Views.

Bobbie Sands, Chairperson of the Nominating Committee, thanked the current Nominating Committee and named the Nominating Committee Members for the 2016 election. Continuing members will be Sally Herstine, Dan Briggs, Dave Atkins and Mike Reynolds. New members will be Norm Hargreaves, Renzo Falcinelli, Jenny Jenemann and Marie Reger. Bobbie thanked these people as well. Ellen officially appointed them as members of the Nominating Committee for the 2016 Board election.

**PRESIDENT'S REPORT:**

The Board is continuing to pursue compliance with the covenants requiring residents to provide proof of insurance coverage.

**CORRESPONDENCE:**

A thank you was received from Terri Eisenhardt for a holiday gift.

**OTHER ITEMS:**

This is the last meeting of the current Board of Directors. Ellen thanked everyone, particularly the committee chairs, contractors, those who regularly attend meetings and Board members. A special thanks to Bobbie as it is her last meeting as a Board member.

**A motion was made by Bobbie Sands and seconded by Les Gerhart that the meeting be adjourned at 9:40 a.m. All were in favor and the motion passed unanimously.**

Respectfully submitted,

Diane Gascoigne  
Recording Secretary