

MYRTLE TRACE ACTIVITIES MEETING MINUTES

Monday, September 22, 2008

Present: Dick Sievers, Betty Alexakos, Dan Briggs, Myron Chomko, Beth Crow, JoAnn & Ron Grove, Kitty Kenney, Alice Landry, Maureen & Ed Lowndes, Rob & Terri Macker, Lynn Peachey, Cathy McElroy, Suzanne Owens, Pat Paxson, Charlene Rose, Frank & Barb Shilling, Francine Tuohy, Jim Wilkison and Mary Frances & Bruce Williams.

- The **Meeting** was called to order promptly at 7:00 PM by Dick Sievers, Chairperson.
- The **Minutes** of the August 25, 2008 meeting were submitted with one correction. Beth Crow moved and Mary Frances seconded that the minutes be accepted as corrected. All in favor and the motion passed unanimously.
- **Treasurer's Report** – Charlene Rose reported that the balance in the treasury as of September 22, 2008 is **\$2,309.05**.
Income - \$316.00 Fall Social; **\$36.00** Pot Luck 50/50 (9/15/08). **Total Income \$352.00**.
Expenses - \$200.00 Bingo Start-Up; **\$52.34** Storage Closet Containers (Charlene Rose); **\$111.80** 4 Cordless Microphones (Bruce Williams); **\$31.31** Bingo/Fall Social Beer & Soda (Charlene Rose); **\$23.13** Fall Social/Food (Myron Chomko); **\$26.85** Fall Social Paper Products/Half&Half (Beth Crow); **\$89.93** Fall Social/Food/Champagne (Suzanne Owens); **\$39.68** Social/Wine (Frank Shilling); **\$17.45** Potluck Coffee/Condiments/Tablecloths/Cups (Rob Macker). **Total Expenses \$592.49**.
Cathy McElroy moved and Rob Macker seconded that the Treasurer's Report be accepted as submitted. All in favor and the motion passed unanimously.
- **Board Liaison** – Jack Von Deck is the Board liaison representing the Homeowners Association Board.

STANDING COMMITTEES

- **Myrtle Trace Artists** – Tom Dubauskas is the coordinator for the Myrtle Trace Artists. Fran Tuohy will be the new Myrtle Trace Artists coordinator effective in January.
- **Flag Report** – Charlene Rose reported that the Myrtle Trace flag was lowered since our last meeting in memory of Roger Halbert, 111 Myrtle Trace Drive who passed away September 14, 2008.
- **Bulletin Board** – Charlene Rose is in charge of the Bulletin Board which is now the responsibility of the Activities Committee. Fran Tuohy inquired if there were any guidelines for posting items on the bulletin board and Charlene Rose informed Fran that the guidelines are displayed on the bulletin board.
- **Crafters** – Crafters meet every Thursday at 9:00 AM at the Clubhouse. Everyone is welcome.
- **Pot Luck Dinners** – Rob & Terri Macker are co-chairpersons for the Pot Luck dinners. The next Pot Luck dinner will be held, Monday, October 20, 2008 at 5:30 PM at the Clubhouse.

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- **Bingo** – Dan Briggs & Charlene Rose are co-chairpersons for the Bingo games. The next Bingo will be held on Friday, October 10, 2008 at 7:00 PM at the Clubhouse. September's Bingo had 41 persons in attendance.
- **Game Nights** – Game Nights are held on Sundays from 7:00 PM – 9:00 PM. Sunday's Game Night had 21 persons in attendance. Everyone is welcome.
- **Horry Georgetown Tech Luncheon** – Mary Frances & Bruce Williams are co-hosts for the luncheons. Mary Frances informed the committee that the next luncheon will be held in the spring.
- **Christmas Gift Collection for Children of Hospice Patients** – Lynn Peachey is the chairperson of this event. A notice will be placed in the November News & Views informing the community of this worthy charity. Alice Landry & Fran Tuohy will assist Lynn in this endeavor. Lynn Peachey will place a notice in the News & Views informing Myrtle Tracers of this charity and suggestions from the committee members were made regarding placing a notice on our Myrtle Trace website and making an announcement at future Activities Committee events regarding this worthy cause.
- **Newcomers Club** – Kitty Kenney is the chairperson of the Newcomers Club. The next Newcomers dinner will be held on Wednesday, October 15, 2008 at the Parson's Table in Little River at 5:00 PM. Kitty Kenney is still looking for a replacement to chair this activity. All Myrtle Tracers are welcome.
- **Caregiver Group** – This group is under the leadership of Cathy McElroy, S.C. licensed psychotherapist. The group meets at Cathy's home, 110 Ashworth Circle at 3:00 PM on the fourth Tuesday of every month. Cathy informed the committee that everything is going well.
- **Computer Classes** – Jim Wilkison informed the group that the first class had 48 persons in attendance and the class went very well. Ted Ackley, Bob Owens and Bruce Williams assisted Jim with the class. Classes will be held on the first and second Monday of every month and the next class will be held on Monday, October 6, 2008 at 7:00 PM at the Clubhouse. Jim also informed the committee that the Board approved \$750.00 towards the purchase of a computer projector and screen for use in the Clubhouse. Jim made a motion and Bruce Williams seconded that the Activities Committee contribute \$500.00 towards the purchase of the projector and screen. All in favor and the motion passed unanimously.
- **Myrtle Trace Ladies Coffee Klatch** – September's Coffee Klatch had 60 persons in attendance. The next Coffee Klatch will be held Wednesday, October 29, 2008 at the Clubhouse hosted by Sheilah Reynolds. Pat Paxson requested funds to offset the cost of running the Coffee Klatch. Ed Lowndes made a motion and Mary Frances Williams seconded to give the Ladies Coffee Klatch \$100.00 for their budget. All in favor and the motion passed unanimously.

- **Calendar** – Pat Paxson reported the following:
Number of New Monthly Activities for August 2
Number of One Time Events for August 1
- **Activities Closet Organization** – A thank you to Cathy & Frank McElroy, Frank & Barbara Shilling & Charlene Rose on a fantastic job on organizing the Activities Committee closet. In the process of cleaning and organizing, they discovered plenty of supplies, i.e. paper products, decorations, etc. and chairpersons should check the closet before purchasing supplies for their events. Alice Landry can be contacted for a key to the Activities closet for chairpersons in charge of an event.
- **Receipts for Re-imbusement** – Charlene Rose requested that receipts be submitted to her in a timely fashion. Suzanne Owens suggested that the receipts be given to the chairperson of the event and they in turn will submit them to Charlene for re-imbusement.
- **Guidelines for Hosting an Activity** – Ed Lowndes requested that we form a committee to establish guidelines for chairpersons who are in charge of an activity. Ed Lowndes made a motion to form a committee to establish the guidelines. Motion was tabled. Charlene distributed handouts to the committee regarding guidelines that were in the Activities Committee files in regards to hosting an activity, preparation guidelines for the activity and also guidelines on organization, conducting meetings and implementing functions of the Activities Committee
- **Mission Statement & Guidelines** – Jim Wilkison spoke of the need to establish and approve a mission statement and guidelines for the Activities Committee and then submit them to the Board.

UPCOMING EVENTS

- **Murder, Mystery & Mayhem Nite** – Cathy McElroy and Mary Frances Williams are co-chairing this event which will be held Saturday, October 25, 2008 at 7:00 PM at the Clubhouse. Cathy informed the committee that the Sunday rehearsals are progressing well.
- **Veterans Day Tribute** – Beth & Ron Crow will be the chairpersons for this event which will be held on Sunday, November 9, 2008 from 3:00 PM – 5:00 PM at the Clubhouse. The cost will be \$4.00 per person. Committee members are Grace Metros, Maureen Lowndes, Jean D'Amelio, Betty Alexakos, Rob & Terri Macker.
- **Luminaries** – Charlene Rose will chair this event which will be held Saturday, December 13, 2008; rain date December 14, 2008. News & Views flyer deadline: November 15, 2008.
- **New Year's Celebration** – Maureen & Ed Lowndes are co-chairing this event which will be held Wednesday, December 31, 2008 at 7:00 PM at the Clubhouse. Steve Maass will be the caterer who will provide an elegant sit down dinner for this event at a cost of \$34.95 per person. The dinner will include stuffed mushrooms, shrimp cocktail, an entrée choice of beef tenderloin, chicken cordon blue or shrimp scampi and also an elegant dessert. Cocktails will be from 6:30PM – 7:30 PM with BYOB and there will be dancing following the dinner.

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- Maureen Lowndes has requested that the Activities Committee sponsor \$5.00 per person to defray the cost of the ticket. Suzanne Owens made a motion and Ed Lowndes seconded that the committee would approve to defray the cost of the ticket by \$5.00 per person. All in favor and motion passed unanimously. Cost of the ticket will be \$30.00 per person and will be non-refundable. News & Views flyer deadline: November 15, 2008.
- **Chinese New Year** – Myron Chomko informed the committee that he will not be available to chair the Chinese New Year and offers his assistance to whomever will chair this event. A new chairperson is needed for this event.

OLD BUSINESS

- **Get Acquainted Social** – Beth Crow reported that the event was held Sunday, September 14, 2008 and was a huge success and everyone had a great time. There were 114 persons in attendance. Income \$316.00, Expenses \$286.43 and a profit of \$29.57 was made.

The next meeting of the Activities Committee will be held Monday, October 27, 2008 at 7:00 PM at the Clubhouse.

The meeting was adjourned at 8:30 PM.

Submitted by Alice Landry, Secretary